

**Job Specification:** Eastern Region Traveller Health Unit (ER THU) Traveller and Homelessness Coordinator

**Job Advertisement -**We are looking for a person to coordinate the implementation a newly established regional initiative focusing on Traveller health and homelessness. Do you have strategic thinking, policy, advocacy and coordination skills? Do you have a passion for challenging racism and structural inequalities by addressing the root causes of social injustice? If so, this job could be for you!

**Background:**

Pavee Point Traveller and Roma Centre is a national NGO that works to promote Traveller and Roma human rights in Ireland through research, policy development, advocacy and collective community action. We work to address the needs of Travellers and Roma as minority ethnic groups experiencing exclusion, discrimination and racism. Our work involves a community work approach based on the principles of human rights, participation, equality and interculturalism. This post is funded by the HSE through the Eastern Region Traveller Health Unit (ER THU) and will also provide opportunities to undertake broader THU & Pavee Point work.

**Title of position:** ER THU Traveller Health and Homelessness Coordinator **Reporting to**: Eastern Region Traveller Health Unit   
**Location:** Pavee Point Traveller and Roma Centre, 46 Charles Street Great, Dublin 1.

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| **Job Title** | ER THU Traveller Health and Homelessness Coordinator |
| **Eligibility Criteria** | Person with a qualification in any of the following disciplines: Community Development, Equality Studies; Social Policy; Public Health; Social Sciences; Human Rights or other related disciplines; and with 3-year experience of working in a community setting or with Travellers or other marginalised groups. |
| **Organisational Area** | National policy dimensions but direct work throughout Traveller Health Unit in the Eastern Region, covering Dublin, Kildare and Wicklow. |
| **Works With** | Pavee Point, the THU and Traveller Primary Health Care Homeless & Health Workers across the Eastern Region covering Dublin, Kildare and Wicklow. |
| **Purpose of the Post** | The postholder will coordinate and oversee a new initiative aligned with key actions in the National Traveller Health Action Plan and associated Eastern Region THU Health Action Plan which seeks to address serious gaps in the social determinants of Traveller health, including accommodation and the associated risks of homelessness.  Pavee Point through the Eastern Region Traveller Health Unit (THU) and its ten Traveller projects, including nine Traveller Primary Health Care for Travellers’ Projects (PHCTPs) will achieve this through a health-led approach to regional interagency work, supporting Traveller engagement with local authorities, homeless services and health services, including the Homeless Health Link Team and PACT Team underpinned by a community development approach and social determinants of health analysis. Link in with the NTACC  The postholder will drive the implementation of this initiative across the three CHOs (6,7 &9). They will be act as a regional support and reference point to ER THU Traveller Community Health Workers (Health and Homelessness) and will be responsible for supporting implementation of the initiative in partnership with and the ten Traveller projects to mainstream the work across the ER THU, the local authorities and HSE. |

**OTHER DUTIES:**

**Policy and Advocacy**

* Contribute to strategic advocacy for Pavee Point & the ER THU with a focus on the implementation of the National Traveller Health Action Plan & Eastern Region Traveller Health Action Plan;
* Contribute to Pavee Point’s work and support development of relevant policy positions and advocacy materials on Traveller and Roma rights.
* Represent Pavee Point at regional, national and other relevant forums.
* Contribute towards the development and implementation of organisational and THU Strategic Plans.
* Work with statutory stakeholders in the region to equality proof services to ensure they are accessible and inclusive for Travellers and address existing barriers to utilization.
* Documenting and profiling the experiences and health needs of homeless Travellers (through case studies and community profiles).
* Develop briefing papers and guidance documents for service providers to promote Traveller inclusion and address exclusion in service provision.

**Training / Representation**

* Oversee and support the implementation of the ER THU Traveller and Homelessness Initiative.
* Support and facilitate leadership and collective action within Traveller community.
* Support training of ER THU Traveller Community Health Workers (Health and Homelessness).
* Facilitate and supporting training of service providers in ensuring intercultural and anti-racist approaches to their work.

**Health/education promotion**

* Work with the ten Traveller projects and ER THU Traveller Community Health Workers (Health and Homelessness) to develop and disseminate relevant resource materials regionally

**Coordination**

* Coordinate the ER THU Traveller and Homelessness Initiative in a strategic manner, based on the principles of community development and a social determinants of health approach.
* Lead strategic and organisational planning processes within the ER THU Traveller and Homelessness Initiative in line with Pavee Point’s strategic goals, objectives and organisational priorities.
* Lead the ongoing development of an advocacy strategy within the initiative.
* Supervise and support staff.
* Participate in Pavee Point internal structures as required.

**Sustainability**

* Source and manage programme funding to ensure sustainability of the project.
* Regular reporting on the work of the project to management and funders.
* Development of and regular reporting into a monitoring and evaluation framework.
* Clearly articulate the work of Pavee Point & ER THU and key messages in public forums.
* Ensure the development of resources and materials to profile the work of the initiative.
* Assist with wider work of Pavee Point in order to meet the strategic goals of the organization.
* Application of Pavee Point internal policies.
* Available to work flexible hours when necessary.
* Undertake duties as required by the Chair of the Traveller Heath Unit, Pavee Point Management Committee and Co-Directors.

**Required qualifications/experience:**

* University degree Community Development, Equality Studies; Social Policy; Public Health; Social Sciences; Human Rights or other related disciplines.
* At least 3 years’ experience, with progressively greater responsibility, in community development or human rights work working with Travellers or other marginalised groups.
* Experience in coordinating an advocacy, human rights and/or community project.

**Skills & Knowledge:**

* Coordination and management skills
* Strong leadership skills
* Strategic advocacy and campaigning
* Demonstrated skills in research and policy analysis
* Skills in advocating to challenge racism and promoting equality and human rights
* Professional knowledge of Community Development and policy context
* Experience in facilitation and management of individuals and groups
* Strong understanding of community development and the human rights framework;
* Excellent analytical and writing skills
* Excellent communication and interpersonal skills, including sensitivity and appreciation of intercultural and anti-racist approaches in a culturally diverse environment
* Ability to work on own initiative and manage competing priorities
* Show creativity in solving problems
* Financial management and budgeting proficiency

**Other requirements**

* Holding a clean, full driving license and ability to travel

**Terms & Conditions**

The appointment will be for a fixed term contract of 2 years,

### ****HOW TO APPLY****

Please complete the Pavee Point Traveller and Roma Centre application form and send to [lee.davis@pavee.ie](mailto:lee.davis@pavee.ie) with the subject line:  ER THU Traveller Health and Homelessness Coordinator. **Closing date 25th October, 5pm.**